

City of Holmes Beach Building Department

CHECKLIST FOR NEW CONSTRUCTION PERMIT APPLICATIONS

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	COMPLETED PERMIT APPLICATION WITH FULL SCOPE OF WORK & VALUE OF WORK	
	(2) SETS OF SEALED PLANS: ARCHITECTURAL & STRUCTURAL	
	(2) SURVEYS WITH LOCATION OF HOUSE AND SETBACKS HIGHLIGHTED	
	(2) ENERGY EFFICIENCY CALCULATIONS	
	(2) FL PRODUCT APPROVAL/NOAS FOR ALL NEW WINDOWS/DOORS, ROOF MATERIAL	
	4 BEDROOMS OR LESS IN R-2, R-3, R-4	
	2 BEDROOMS EACH LIVING UNIT OF DUPLEX IN R-2, R-3, R-4	
	LOT CALCULATIONS- BUILDING COVERAGE & TOTAL IMPERVIOUS COVERAGE	
	CONTRACT OR PROPOSAL FOR WORK	
	SUB FORMS EL PL ME ROOF	
	FIRE IMPACT FEE PAID	
	NOTORIZED & RECORDED FLOODPLAIN DISCLOSURE STATEMENT & NON CONVERSION AGREEMENT	
	NOC	
	ENGINEERED DRAINAGE PLAN	
	EROSION CONTROL PERMIT	
	T-POLE PERMIT	
	DEMO PERMIT	