

City of Holmes Beach Building Department

CHECKLIST FOR REMODEL / ADDITION PERMIT APPLICATIONS

✓		
	COMPLETED PERMIT APPLICATION WITH FULL SCOPE OF WORK & VALUE OF WORK	
	(2) SETS OF SEALED PLANS: ARCHITECTURAL & STRUCTURAL	
	(2) SURVEYS WITH LOCATION OF HOUSE AND SETBACKS HIGHLIGHTED	
	(2) ENERGY EFFICIENCY CALCULATIONS	
	(2) FL PRODUCT APPROVAL/NOAS FOR WINDOWS/DOORS, ROOF MATERIAL	
	4 BEDROOMS OR LESS IN R-2, R-3, R-4	
	2 BEDROOMS EACH LIVING UNIT OF DUPLEX IN R-2, R-3, R-4	
	LOT CALCULATIONS	
	SUB FORMS EL PL ME ROOF	
	COPY OF CONTRACT OR PROPOSAL	
	NOC	
	EROSION CONTROL PERMIT	
	T-POLE PERMIT	