

City of Holmes Beach Building Department

CHECKLIST FOR SWIMMING POOL/SPA PERMIT APPLICATIONS

✓		NEED
	COMPLETED PERMIT APPLICATION- FULL SCOPE OF WORK & VALUE OF WORK	
	SIGNED CONTRACT OR PROPOSAL	
	(2) SETS OF SEALED ENGINEERING PLANS	
	(2) CURRENT (WITHIN 1 YR) SURVEYS	
	(2) SURVEYS SHOWING LOCATIONS OF POOL WITH SETBACKS HIGHLIGHTED	
	LOT CALCULATIONS- BUILDING AND TOTAL IMPERVIOUS COVERAGE	
	RESIDENTIAL SWIMMING POOL, SPA & HOT TUB SAFETY ACT FORM	
	SUB FORMS: EL PL	
	DE-WATERING PLAN (IF APPLICABLE)	
	MEETS 10' SETBACK TO BOTH POOL & DECK	
	MEETS ONE (1) POOL PER UNIT W/CONDITIONS PER ORD. 15-18	
	NOC	
	EROSION CONTROL PERMIT – LETTER FROM GENERAL CONTRACTOR NECESSARY IF USING THEIR EC PERMIT	

ADDRESS: _____

CONTRACTOR: _____

DATE: _____

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