



PROPERTY RECORDS RESEARCH

City of Holmes Beach
5801 Marina Drive, Holmes Beach, FL 34217
Phone: 941-708-5800 Fax: 941-708-5812

Please be advised that the information provided with this document is valid as of the date of receipt only and is subject to change beyond that date. Phone requests cannot be addressed .

**FEE: \$75.00 Non-refundable fee per unit. Payment must be submitted with request.
A 3.5% transaction fee will also be applied to all credit card payments**

For credit/debit card payments, please complete attached and return to asstdeputylerk@holmesbeachfl.org

REQUESTER INFORMATION:

Date: _____ Agency Name: _____
Phone: _____ Contact Name: _____
Mailing Address: _____
Email Address: _____

******* ALL RESULTS WILL BE EMAILED*******

PROPERTY INFORMATION:

Property Owner: _____
Property Address: _____
Number of Units: _____
Parcel ID #: _____
Lot/Block: _____

Please contact the following agencies to obtain information for those services as indicated below:

Bright House (TV/DSL): 941-748-1829

Electric: Florida Power & Light (FPL) – 941-917-0708

Water: Manatee County Public Works – 941-792-8811

Trash & Recycling: Waste Pro – 941-355-9600

Taxes/County Assessment: Manatee County Clerk of Courts – 941-749-1800

I hereby request that the City conduct a search of Code Violations and/or Open/Expired Permits on the property cited above. I have paid the non-refundable property research fee of \$75.00 per unit. I assume all responsibility for the accuracy and completeness of the property description information I have provided above. I understand that performance of the property search by the City of Holmes Beach will not relieve the requesting party from the responsibility of searching the public records of Manatee County, Florida for any and all liens or other documents recorded by the City of Holmes Beach, Florida against the property and/or property owner.

Requester Signature: _____ Printed Name: _____

FOR OFFICE USE ONLY:

PRR: _____ Payment via: _____

Date Posted: _____ Date Routed: _____

Date Results were e-mailed: _____



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One Time Credit Card Payment Authorization Form

Sign and complete this form to authorize The City of Holmes Beach to make a one time debit to your credit card listed below.

A 3.5% transaction fee will also be applied to all credit card payments

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete the information below:

I _____ authorize the City of Holmes Beach to charge my credit card
(full name)

account indicated below for the amount of \$75.00 per unit plus the 3.5% transaction fee to conduct a Property Records search relating to the property listed below located in the City of Holmes Beach.

Property Address to be researched: _____

Account Type: <input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> AMEX	<input type="checkbox"/> Discover
Cardholder Name _____			
Account Number _____			
Expiration Date _____	Zip Code _____		
CVV2 (3 digit number on back of Visa/MC, 4 digits on front of AMEX) _____			

SIGNATURE _____ DATE _____

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.